

DEPARTMENT OF HUMAN RESOURCES

SOLICITATION NOTICE

BID ARE BEING ACCEPTED FOR THE FOLLOWING:

CHILD SUPPORT ENFORCEMENT ADMINISTRATION (CSEA)
(APPLICABLE STATE ADMINISTRATION)

DHR SOLICITATION NUMBER: CSEA/DEMOSITE/10-001-S ARRA

DESCRIPTION: ACQUIRE SERVICES OF A CERTIFIED PUBLIC ACCOUNTING FIRM TO CONDUCT AN EVALUATION OF THE EFFECTIVENESS OF THE EMPLOYEE BONUS PROGRAM ON PERFORMANCE WITHIN 22 CHILD SUPPORT DEMONSTRATION SITES. THE EVALUATION WILL ASSESS THE EFFECTIVENESS OF THIS PROGRAM TOWARD IMPROVING THE PERFORMANCE OF THESE JURISDICTIONS IN ACHIEVING THEIR GOALS. CSEA REQUIRES AN INDEPENDENT EVALUATION OF THE EFFECTIVENESS OF THE EMPLOYEE BONUS PROGRAM ON PERFORMANCE, AS MEASURED BY THE FEDERAL PERFORMANCE MEASURES. THE RESULTS OF THIS EVALUATION SHALL BE PRESENTED IN A REPORT THAT ASSESSES THE EMPLOYEE BONUS PROGRAM FOR ITS EFFECTIVENESS TOWARD IMPROVING THE OVERALL PERFORMANCE OF THE DEMONSTRATION SITES. THE REPORT OF THE EVALUATION SHALL BE PRESENTED BY THE SUCCESSFUL OFFEROR TO DHR/CSEA MANAGEMENT TEAM UPON COMPLETION. FINAL ANALYSIS AND PRESENTATION WILL BE SUBMITTED TO CSEA NO LATER THAN NOVEMBER 2, 2009.

USER AGENCY: Child Support Enforcement Administration

BIDS DUE: Thursday, September 3, 2009 by 3:00 p.m.

BASIS FOR AWARD: This is a SMALL BUSINESS RESERVE ONLY PROCUREMENT.

In accordance with Code of Maryland Regulations (COMAR) 21.05.07, Small Procurement Regulations.

ADDITIONAL INFORMATION: Bidders are to complete the Bid Form (ATTACHMENT D), to confirm their ability to meet specification requirements and to provide bid prices. .

CONTRACTORS INTERESTED IN SUBMITTING A BID ON THE ABOVE LISTED PROJECT SHOULD DIRECT INQUIRIES TO:

Mrs. Vashti Green, Procurement Officer
Department of Human Resources/CSEA
311 W. Saratoga Street, 3rd Floor
Baltimore, Maryland 21201-3500

TELEPHONE: 410.767.8805 410.333.0952 (fax) VGreen@dhr.state.md.us

***THE STATE OF MARYLAND ENCOURAGES MINORITY BUSINESS
ENTERPRISES TO PARTICIPATE IN THIS PROCUREMENT PROCESS***